

April / May 2008 VACD Call to Entry Prospectus
Entry Deadline: April 14, 2008

Entry Eligibility

This exhibition is open to all artists, whether their respective organization is a member of VACD or not. Each artist may submit up to 5 entries in any medium (oil, acrylic, watercolor, sculpture, fiber arts, glass arts, photography, or calligraphy) with the exception of major installation art, performance art or multimedia art. Artists can submit slides or digital entries of artwork at a cost of \$5 per submission. Each piece of art will be juried with consideration to the technical skills and creative approach.

Entry Requirements

1. All entries must be received by 5 pm on Monday, April 14 deadline.
2. Accepted artwork must be hand delivered to the VACD Gallery at 2902 Maple Avenue on Monday April 21 between 11 am and 2 pm.
3. The outside dimensions of the work, including mat and frame, will not exceed 50 inches and should be no smaller than 8 inches by 10 inches.
4. Entries must be original and entirely the work of the unsupervised entrant.
5. VACD retains the right to refuse a submission that differs from the slide or digital entry, fails to meet the entry requirements or fails to meet the exhibition committee standards of propriety and/or good taste.
6. VACD reserves the right to reproduce images of accepted works for publicity and educational uses.
7. The entry form must be filled in completely and signed.
8. Artists with artwork accepted into the exhibition must agree to plan to sit at least once on a Friday or Saturday during the exhibition from 11 am to 2 pm or 2 pm to 5 pm. The gallery will be open during the following dates in April and May: April 25, & 26, May 2 & 3, May 9 & 10, May 16 & 17, May 23 & 24 and May 30 & 31.
9. VACD will retain 20% of the sales price on all sold artwork, so artwork should be priced appropriately. Artists are responsible for paying their own tax. If a piece is sold, it must stay in the exhibition for the duration of the exhibition.
10. The artwork exhibited in the gallery must be properly framed and ready to hang. VACD reserves the right to reject pieces that do not meet proper gallery standards for exhibition.
11. Artists with artwork accepted into the exhibition must agree to pay an additional \$5 hanging fee per piece accepted on the intake date.
12. VACD and its agents will not be responsible for loss or damage to any slides or artwork submitted for this exhibition.
13. Entries may be submitted in a slide or digital form. Follow the instructions specified in this prospectus for a detailed explanation.

Slide Entries

1. Accepted slides / digital images become the property of VACD. Unaccepted slides will be returned to the artist if a SASE is submitted with the entry form.
2. 35 mm slides must be in standard (1/16 " thick or less)
3. Slides must show only the artwork, and no background.
4. Once the entry is submitted, there should be no change in price.
5. Please label slides to include "TOP" as indicated.

6. Send:

___ **Slides** (5 Maximum) in a plastic sleeve

___ **Fees** (5\$ per slide / digital image or \$25 for 5) Do not send Cash. Checks payable to VACD.

___ **Entry Form**

___ **Self-Addressed, Business Size Envelope** (SASE) with \$.63 postage

Send All to: **VACD – March 2008 Exhibition**
2902 Maple Avenue Suite A
Dallas, Texas 75201

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Digital Entries

1. Complete the paper entry form from the prospectus (check the "Digital Image Entry" box on the form). This form (and a check for the entry fee) must be received by VACD by Monday April 14, 2008
2. Prepare a digital image file for each of your entries. Please refer to the "Digital Image Requirements Section".
3. Prepare an email message containing the information listed in the "Email Information Requirements" section.
4. Attach the digital image file(s) to the email and send the email and attachments to: info@visualartsdallas.org no later than 5 pm on Monday April 14.
5. Make a copy of your paper entry for and your email message and attachments for your records.

Digital Image Requirements

1. File format: JPG files (no exceptions)
2. Resolution: 72 dpi
3. Image size: Maximum of 700 pixels on the longest dimension. VERY IMPORTANT: If the total file size of the image exceeds 500 K. DO NOT attempt to e-mail the image.
4. File naming: Each image file must be named as follows: First 4 letters of the last name + First 4 letters of the first name+ A, B, C, D, or E for the entry number

For Example, if Mary White has three digital image entries, the three image files would be named as followed: whitmaryA.jpg, whitmaryB.jpg and whitmaryC.jpg

Make certain that the file extension ".jpg" is used; otherwise, your work may not be accurately represented. Also, make certain that the file names you use on your digital entry correspond with the file names you use on your paper entry.

E-Mail Information Requirements

The email to which your digital image (s) is attached must contain the following information:

1. Your name (last name first)
2. Your street address, city, state and zip code
3. Your phone number
4. Your email address
5. The title, size and file name of each attached image.
6. Your email should be addressed to info@visualartsdallas.org and should list the subject line as: Digital Entries for VACD April / May 2008 Show. Again, your email with the attached digital images must be received by 5 pm on Monday April 14, 2008.

Signature of Artist

Date

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VACD March 2008 Entry Form

Artist Name: _____

Phone Number: _____

Emai ll Address: _____

Street Address: _____

City, State, Zip: _____

Entry Number 1 Slide Entry Digital Entry

Title _____

Price: _____ Image Size: _____

Media Type: _____

Entry Number 2 Slide Entry Digital Entry

Title _____

Price: _____ Image Size: _____

Media Type: _____

Entry Number 3 Slide Entry Digital Entry

Title _____

Price: _____ Image Size: _____

Media Type: _____

Entry Number 4 Slide Entry Digital Entry

Title _____

Price: _____ Image Size: _____

Media Type: _____

Entry Number 5 Slide Entry Digital Entry

Title _____

Price: _____ Image Size: _____

Media Type: _____

The undersigned hereby acknowledges and agrees to all show rules in this prospectus. I waive, release an discharge VACD, it's members, agents and the exhibition furor from any and all actions, suits, damages, claims and demands whatsoever for any loss or damage to my property and for any personal liability. In addition, I grant VACD the right to reproduce images of my accepted artwork for educational and promotional use.